

## RESIDENTIAL OCCUPANCY (Tenant) FORM 2018

This form must be submitted by the Property Owner. PLEASE Print Clearly.

### COUNTRYSIDE PROPERTY ADDRESS:

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OWNER NAME: \_\_\_\_\_

OWNER E-MAIL: \_\_\_\_\_

OWNER MAILING ADDRESS: \_\_\_\_\_

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PHONE (H): \_\_\_\_\_ (C): \_\_\_\_\_

As owner of the above-mentioned property, I DO  DO NOT  transfer to the tenants listed below, my rights to the use of all common areas and amenities established for CountrySide residents.

### TENANTS NAMES: (Please list all adults and children)

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TENANT'S E-MAIL ADDRESS or PHONE: \_\_\_\_\_

**Tenant's should be prepared to provide identification for all passes requested.** Acceptable identification includes a government issued ID or driver's license, indicating their current CountrySide address, or a photo ID and the lease or utility bill indicating their name and CountrySide address. For children 2 and older, parents will need their documentation and an insurance card, medical bill, birth certificate, or passport with the child's name.

**IMPORTANT: This form (and payment if applicable\*) must be received by CountrySide Proprietary before your tenant can get this year's amenities passes or stickers. All tenants, including children, must be listed above. \*There is a \$50.00 processing fee due each time new tenants move in to the property.**

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**Owner/Agent Signature**

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**Date**

Please return this form to: CountrySide Proprietary, 6 Pidgeon Hill Drive, #120, Sterling, VA 20165

\*\* E-mail: [lorettad.cside@pmpbiz.com](mailto:lorettad.cside@pmpbiz.com) \*\* Phone: (703)430-0715 \*\* Fax: (703)430-8094

Office Use Only

Payment Received: \_\_\_\_\_

Date: \_\_\_\_\_