

FACILITIES COMMITTEE  
MEETING MINUTES  
July 14, 2016

1) CALL TO ORDER

- a) Meeting Called to Order at 7:06 P.M.
- b) Attendees: Andrade-Salgado, Barrie, Brock, Borda, Stracka (PMP), Prompovitch (Titan)
- c) Absent: Bour, Hennessey and McGraw.

2) COMMITTEE ADMINISTRATION

- a) Minutes of June meeting – Approved Electronically. The Committee unanimously approved the minutes of the June Meeting.

3) GUEST & RESIDENT PARTICIPATION

- a) No residents attended.

4) WAVES ISSUES

- a) Update and status of the swim lessons and swim team season operations. No one from Waves attended the meeting. No update or status provided.

5) TITAN and POOL ISSUES

- a) Pool Coordinator Report – Alex Prompovitch
  - i) Discussion of the report that Cromwell pool was open on July 7 with only 1 guard on site. In depth discussion about responsibilities and safety. The committee decided that this behavior would never be tolerated again, and directed specific actions including closing a pool to balance the remaining guards. The committee directed specific actions of who to notify and what actions to take to ensure the safety of our residents.
  - ii) Discussion of Alex’s recommendations for the June Guard of the Month awards. The Committee unanimously approved the awards to Cromwell - Brennen Leresche; Lindenwood - Denys Ovchynnikov; Parkway - Lucie Michalkova. Cost to be applied to GL 7564.
  - iii) Discussion of the cleaning frequency of the bathhouse restrooms. A new checklist for the Guards will cover this concern
  - iv) Discussion of the repair of the underwater lights at the Parkway pool. This appears to be an on-going issue. PMP will have our electrician investigate the issue.
  - v) Discussion of the results of the new “on demand” lap lanes. Working very well.
  - vi) Discussion of the trash collection schedules and when cans need to be put out and returned. Review of the trash days with Alex, which he will re-enforce with the Managers of the Pools.

- b) Guest Pass totals to date and comparison to last 3 years.

6) PROJECT LIST & BUDGET

- a) 2016 Project List- On schedule to complete in 2016.
- b) Pro-Forma Budget- Under budget, as of this meeting.
- c) Gutterman Services could not locate the locking hardware for the Lindenwood doors. We are going to purchase replacements and will deduct the cost from their 10% retainage.
- d) All of the new furniture has been delivered and installed at Parkway. We have taken the best of the old chairs at Parkway and used those to replace some of the older more worn chairs at Cromwell and Lindenwood. Maria discussed an issue with Mike, about chairs in Cromwell. PMP will investigate and advise.
- e) Discussion of the initial bids received for the replacement shop building. The Committee unanimously voted to recommend the BoD approve the bid from Stolfus Structures to supply the replacement shop building and foundation for a cost not to exceed \$35,000.00. Cost to be applied to GL 9560.

7) OLD BUSINESS

- a) Discussion and confirmation of the e-vote results regarding the RFP for pool management services. The Committee decided to delay this vote until the next Facilities meeting. PMP was directed to obtain a BAFO from Titan and High Sierra Pools.

8) NEW BUSINESS

- a) None this period.

9) INFORMATIONAL ITEMS

- a) Titan replaced the Lindenwood Main Pool chlorinator this month due to failure of the old unit.
- b) Thanks to Pat Bour's kind donation, all three pools now have a microwave oven.
- c) We are still awaiting delivery of the new cover for the FunBrella at Cromwell.
- d) Titan is repairing the water damage to the Lindenwood Women's Room the week of July 11. This damage occurred due to a water leak during pool opening.
- e) Copies of the weekly Supervisors Inspection Reports from Titan

10) ADJOURN

- a) Meeting Adjourned at 8:22 P.M.
- b) Next FAC meeting scheduled for 7:00 PM, Thursday, August 11, 2016 at the Parkway meeting room.