

FACILITIES COMMITTEE MINUTES
September 8, 2016

1) CALL TO ORDER

- a) Meeting Called to Order at 7:07 P.M.
- b) Attendees: Barrie, Bour, Brock, Stracka (PMP), Prompovitch (Titan)
- c) Absent: Hennessey, McGraw, Borda and Andrade-Salgado.

2) COMMITTEE ADMINISTRATION

- a) Minutes of August meeting – Approved Electronically. The Committee unanimously approved the minutes of the August meeting.

3) GUEST & RESIDENT PARTICIPATION

- a) None this Period. - No residents.

4) WAVES ISSUES

- a) None this Period. - No Waves issues.

5) TITAN and POOL ISSUES

- a) Pool Coordinator Report – Alex Prompovitch

Discussion of Alex’s recommendations for the August Guard of the Month awards and the manager bonus recommendations. Alex nominated Isaac Duke at Lindenwood, Cassie Diegtel at Parkway and Wes Jamison at Cromwell as guards of the month. The Committee unanimously voted to reward these guards.

- i) Discussion of the manager bonuses for the Pools. The Committee unanimously voted to reward the managers of the Pools: Isabel Sweeney at Parkway, Nate Smith at Lindenwood and Ted Hennessey at Cromwell.
- ii) Discussion of the Supervisor of the Pools. The Committee unanimously voted to reward the Supervisor of the Pools, Alex Prompovitch.
- iii) Discussion regarding support for the late open weekend at Lindenwood (9/10 & 11) and the Doggie Swim Day at Parkway (9/10).
- b) Guest Pass totals to date and comparison to last 3 years. As of August 30, we have collected over \$9,000 –exceeding our budgeted amount for 2016. This was the second best year in the dollar collections of guest passes.
- c) Schedule date preferred to complete the post season FAC inspections at the pools. The Committee agreed to meet at 5:30 P.M. on September 23rd at Cromwell for the FAC pools inspections.

6) PROJECT LIST & BUDGET

- a) 2016 Project List- The Committee reviewed the Project list. We are on schedule to complete all Facilities projects.
- b) Pro-Forma Budget- The Committee reviewed the Pro-Forma. We are projecting To be on or under budget.

- c) Gutterman Services could not locate the locking hardware for the Lindenwood doors. We have finally located a locksmith and have ordered the replacements and will deduct the cost from their 10% retainage. Mike projects resolution of this by the end of September.
- d) We have been advised by Loudoun County that we will need to submit an Overlot plat to get the building permit for the new shed. We are working with Zac Lette (CountrySide Resident who is a Landscape Architect) to determine the next steps necessary to get the plat. The Committee discussed this item. This additional cost of the lot grading plan, will be covered by the budget for this project.

7) OLD BUSINESS

- a) We have been advised that the check for the new FunBrella cover at Cromwell was never cashed by the vendor and the order was cancelled without notice to us. Observation shows that the covers at Lindenwood and Cromwell are also showing deterioration and we are searching for alternate vendors to supply the replacements for all three FunBrellas.

8) NEW BUSINESS

- a) The committee discussed the proposal from Huntington Electric to install the electrical service for the new shop building. The committee unanimously approved the proposal for a cost NTE \$4,800.00. Cost to be applied to GL 9560.

9) INFORMATIONAL ITEMS

- a) We had to replace all 4 tires on the 2012 Ford Truck this period.
- b) Copies of the weekly Supervisors Inspection Reports from Titan are now available in the Google Drive folder.
- c) The Committee has a discussion about the 2017 FAC requests for the 2017 budget. Mike will add projected dollars, send out to the Committee and will state a required date of submission of their voting, next week.

10) ADJOURN

- a) Meeting Adjourned at 7:55 P.M.
- b) Next FAC meeting scheduled for 7:00 PM, Thursday, October 13, 2016 at the Parkway meeting room.